

Corporate Director: Beate Wagner

Wakefield Music Services  
Lead Organisation for the Wakefield Music Education Hub  
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Your ref:  
Our ref:  
Date: 9 July 2018

Enquiries to: **Phil Needham**  
Telephone: 01924 303306  
Email address: music@wakefield.gov.uk

Dear Parent/Carer

You are probably aware that from September 2018 Wakefield Music Services (WMS) will no longer directly invoice you for music instrumental tuition in schools. This will now be processed by the school. Everything else in the partnership should remain the same including:

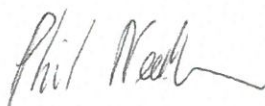
- Free instrument loan from WMS if you currently have one
- Teaching Team
- Assessment and Reporting, practice diaries, annual reports, WMS graded certificates and access to national exams (ABRSM, Trinity Guildhall etc.)
- Support and wider opportunities for concerts and events
- Free Access to online instrumental resources at [www.wakefieldmusicservicesonline.co.uk](http://www.wakefieldmusicservicesonline.co.uk)

Please note that any charges or fees for **Music Centres or Ensembles** will still be directly invoiced by WMS. Details about our exciting Music Centres and Ensembles can be found at [www.wakefieldmusicservices.org/music-centres](http://www.wakefieldmusicservices.org/music-centres)

I would also like to thank you for your support and patience as changes to our administrative systems and processes take place. We will of course attempt to make the transition as smooth as possible. Please contact the school as regards any new payment arrangements and confirmation of fees and remissions.

As usual please do not hesitate to get in touch if you have any queries.

Yours sincerely



**Phil Needham**  
Principal of Wakefield Music Education Hub